

The Board of Directors of the Cuyahoga County Land Reutilization Corporation (the "Board of Directors" or this "Board") met for its regular quarterly meeting on the 25th day of September, 2020 at 10:00 o'clock, a.m., Eastern Time, in the Board Conference Room of its offices located at 812 Huron Rd. E., Suite 800, Cleveland, Ohio 44115 with the following Directors present in person or by teleconference and voting on this Resolution as indicated:

Dan Brady, Cuyahoga County Council Appointee, represented by: Kahlil Seren
Anthony Brancatelli, Councilman, Ward 12, City of Cleveland and Board Chair
Armond Budish, Cuyahoga County Executive, represented by: William Mason
Nathan Kelly, Managing Director, Cushman & Wakefield/CRESCO
W. Christopher Murray II, Cuyahoga County Treasurer
Michael Summers, Board Member
April Urban, Board Member

William Mason moved the adoption of the following Resolution (this "Resolution"):

RESOLUTION NO. 2020-4

APPROVING FURTHER AMENDMENTS TO THE
FISCAL YEAR 2020 BUDGET OF THE CORPORATION

WHEREAS, on December 20, 2019 this Board adopted Resolution No. 2019-3 approving the annual budget of the Cuyahoga County Land Reutilization Corporation (the "CCLRC") for fiscal year 2020 (the "2020 Budget") and on June 26, 2020, at the request of the CCLRC's Chief Operating Officer and the Director of Finance, this Board amended the 2020 Budget (as amended, the "First Amended 2020 Budget") by the adoption of Resolution No. 2020-2; and

WHEREAS, the President of the CCLRC, at the request of the Chief Operating Officer and the Director of Finance, now finds it necessary to again amend certain items within the First Amended 2020 Budget (as so amended, the "Second Amended 2020 Budget"); and

WHEREAS, a copy of the proposed Second Amended 2020 Budget is attached to this Resolution as Attachment A and has been provided to this Board prior this meeting; and

WHEREAS, the Chief Operating Officer has discussed the proposed Second Amended 2020 Budget with this Board and responded to questions of this Board prior to this Board's consideration of this Resolution; and

WHEREAS, this Board now desires to approve the Second Amended 2020 Budget to provide for the continued operations of the CCLRC consistent with the priorities and plan established in the First Amended 2020 Budget; and

WHEREAS, the Board of Directors hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board, and that all the deliberations of this Board, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cuyahoga County Land Reutilization Corporation that:

Section 1. This Board hereby finds and determines that it has received, reviewed and had the opportunity to question and discuss to its satisfaction the Second Amended 2020 Budget and that it now desires to approve and adopt such Second Amended 2020 Budget, including changes, if any, that have been agreed to and approved by the Board during this meeting, so that the operations of the CCLRC can continue consistent with the priorities and plan established in the First Amended 2020 Budget.

Section 2. This Board hereby approves and adopts the Second Amended 2020 Budget attached to this Resolution, including, however, the changes, if any, as have been agreed to and approved by this Board during the time for questions about and discussion of the proposed Second Amended 2020 Budget.

Section 3. This Resolution shall take effect and be in force immediately upon its adoption.

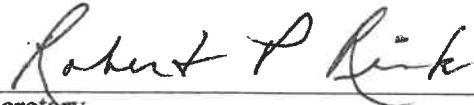
Michael Summers seconded the motion.

Upon roll call on the adoption of this Resolution, the vote was as follows:

Ayes: 7

Nays: 0

The undersigned, Secretary of the Cuyahoga County Land Reutilization Corporation, certifies that the foregoing is a true and correct excerpt from the minutes of the meeting of September 25, 2020, of the Board of Directors of the Cuyahoga County Land Reutilization Corporation, showing the adoption of the Resolution above set forth.



Secretary
Cuyahoga County Land Reutilization Corporation

Dated: September 25, 2020

<u>FUNDING INFORMATION FOR RESOLUTION</u>	
(CHECK AND COMPLETE APPLICABLE SELECTION)	
<input checked="" type="checkbox"/>	Not Applicable to this Resolution since only Budget and not specific expenditure is being authorized.
<input type="checkbox"/>	Fund to be charged: # _____ Account to be charged: # _____ Unencumbered Funds Available: \$ _____ Amount to be charged: \$ _____

ATTACHMENT A

**Second Amended 2020 Budget
(attached)**

**Cuyahoga County Land Reutilization Corp.
2020 Proposed Amended Budget**

	2020 Budget as adopted 12/20/2019	2020 Budget as amended 6/26/2020	Corporate Budget	CHP Budget	Total 2020 Budget	Change in Budget \$
			as proposed 9/25/20			
REVENUE:						
Income From Land Reutilization Fund - DTAC	\$7,000,000	\$7,000,000	\$4,500,000	\$2,500,000	\$7,000,000	\$0
Cuyahoga County Program Funding						
Cuyahoga County Demolition Program - CCLRC	\$5,981,000	\$5,981,000	\$2,497,000	\$0	\$2,497,000	(\$3,484,000)
Cuyahoga County Demolition Program - Suburbs	\$5,081,000	\$5,081,000	\$2,937,300	\$0	\$2,937,300	(\$2,143,700)
Cuyahoga County Community Development Fund	\$2,500,000	\$2,500,000	\$0	\$2,500,000	\$2,500,000	\$0
Total Cuyahoga County Program Funding	\$13,562,000	\$13,562,000	\$5,434,300	\$2,500,000	\$7,934,300	(\$5,627,700)
Grant Revenue						
OHFA/NIP	\$9,308,000	\$9,308,000	\$5,905,595	\$0	\$5,905,595	(\$3,402,405)
TCI Greening	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0
US EPA- Assessment Program	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$0
ODA Gas Station Clean-Up Grant	\$0	\$0	\$0	\$0	\$0	\$0
Total Grant Revenue	\$9,468,000	\$9,468,000	\$6,065,595	\$0	\$6,065,595	(\$3,402,405)
Investment Income	\$264,500	\$215,000	\$145,000	\$0	\$145,000	(\$70,000)
Other Income	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$0
10th Anniversary Event Income	\$0	\$0	\$0	\$0	\$0	\$0
Demolition Fees Reimbursed	\$1,909,000	\$1,909,000	\$1,694,000	\$0	\$1,694,000	(\$215,000)
Environmental Assessment Fees Reimbursed	\$0	\$10,000	\$10,000	\$0	\$10,000	\$0
Title Work/Acquisition Reimbursement	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0
PPS Consulting	\$45,000	\$45,000	\$45,000	\$0	\$45,000	\$0
Property Sales	\$3,812,000	\$3,812,000	\$2,205,200	\$80,000	\$2,285,200	(\$1,526,800)
Total Revenue	\$36,220,500	\$36,181,000	\$20,259,095	\$5,080,000	\$25,339,095	(\$10,841,905)
EXPENSE:						
Contract Services						
Demolition	\$15,869,400	\$15,869,400	\$10,520,000	\$0	\$10,520,000	(\$5,349,400)
Environmental Expenses	\$3,152,200	\$3,152,200	\$1,696,100	\$0	\$1,696,100	(\$1,456,100)
Rehabilitation	\$799,000	\$799,000	\$635,100	\$470,093	\$1,105,193	\$306,193
New Construction	\$1,690,000	\$1,690,000	\$700,990	\$1,011,150	\$1,712,140	\$22,140
Field Services	\$2,424,100	\$2,424,100	\$2,424,100	\$0	\$2,424,100	\$0
Inspections - Acquisition Dept.	\$37,000	\$37,000	\$84,000	\$0	\$84,000	\$47,000
Inspections - Programs Dept.	\$108,000	\$108,000	\$108,000	\$23,940	\$131,940	\$23,940
Inspections - Affidavits	\$55,000	\$55,000	\$30,000	\$0	\$30,000	(\$25,000)
Title Exams/Lien Search	\$27,500	\$27,500	\$55,000	\$0	\$55,000	\$27,500
Total Contract Services	\$24,162,200	\$24,162,200	\$16,253,290	\$1,505,183	\$17,758,473	(\$6,403,727)
Program Expenses						
CHP - Home Renovation & Housing Market	\$5,000,000	\$4,000,000	n/a	n/a	n/a	(\$4,000,000)
CHP - Homeowner Assistance Component	(\$1,000,000)	\$1,000,000	n/a	n/a	n/a	(\$1,000,000)
Total County Housing Program	\$4,000,000	\$5,000,000	n/a	n/a	n/a	(\$5,000,000)
Grant Programs Paid to Others	\$161,000	\$81,000	\$81,000	\$3,000,000	\$3,081,000	\$3,000,000
Grant Programs Paid to CLB Charities	\$0	\$80,000	\$140,000	\$0	\$140,000	\$60,000
Special Projects Grants Program	\$80,000	\$80,000	\$80,000	\$65,000	\$145,000	\$65,000
TCI Greening Expense	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0
Other Program Expenses - Properties	\$418,540	\$418,540	\$418,540	\$313,418	\$731,958	\$313,418
Total Program Expenses	\$4,669,540	\$5,669,540	\$729,540	\$3,378,418	\$4,107,958	(\$1,561,582)
Total Program and Contract Expenses	\$28,831,740	\$29,831,740	\$16,982,830	\$4,883,601	\$21,866,431	(\$7,965,309)

	2020 Budget as adopted 12/20/2019	2020 Budget as amended 6/26/2020	Corporate Budget	CHP Budget	Total 2020 Budget	Change in Budget \$
			as proposed 9/25/20			
General Operating Expenses						
Employee Expenses						
Salaries	\$2,546,500	\$2,546,500	\$2,546,500	\$0	\$2,546,500	\$0
Employee Benefits	\$683,200	\$683,200	\$683,200	\$0	\$683,200	\$0
Employee Training and Seminars	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$0
FICA Tax	\$189,000	\$189,000	\$189,000	\$0	\$189,000	\$0
Unemployment Tax	\$7,900	\$7,900	\$7,900	\$0	\$7,900	\$0
Workers Compensation	\$2,400	\$2,400	\$2,400	\$0	\$2,400	\$0
Total Employee Expenses	\$3,439,000	\$3,439,000	\$3,439,000	\$0	\$3,439,000	\$0
Professional Expenses						
Accounting/Auditing Services	\$24,000	\$24,000	\$24,000	\$0	\$24,000	\$0
Computer Services/Maintenance	\$113,200	\$113,200	\$44,200	\$69,000	\$113,200	\$0
Consulting Services	\$46,000	\$46,000	\$50,801	\$27,399	\$78,200	\$32,200
Legal Expenses	\$150,000	\$150,000	\$235,000	\$0	\$235,000	\$85,000
Legislative Expenses	\$48,000	\$48,000	\$48,000	\$0	\$48,000	\$0
Communications Expense	\$100,000	\$100,000	\$121,100	\$0	\$121,100	\$21,100
Marketing/Advertising Expense	\$78,000	\$78,000	\$35,000	\$20,000	\$55,000	(\$23,000)
Other Misc. Professional Services	\$6,500	\$6,500	\$6,500	\$0	\$6,500	\$0
Total Professional Expenses	\$565,700	\$565,700	\$564,601	\$116,399	\$681,000	\$115,300
Office Expenses						
Bank Service Charges	\$5,500	\$5,500	\$5,500	\$0	\$5,500	\$0
Dues & Publications	\$42,000	\$42,000	\$42,000	\$0	\$42,000	\$0
Freight & Postage	\$7,500	\$7,500	\$7,500	\$0	\$7,500	\$0
Office and Printing Expense	\$48,000	\$48,000	\$24,000	\$0	\$24,000	(\$24,000)
Mileage, Parking, Meetings Exp.	\$91,000	\$91,000	\$91,000	\$0	\$91,000	\$0
Rent	\$154,000	\$154,000	\$172,000	\$0	\$172,000	\$18,000
Repairs & Maintenance	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$0
Telephone	\$6,400	\$6,400	\$6,400	\$0	\$6,400	\$0
Utilities Expense	\$21,500	\$21,500	\$21,500	\$0	\$21,500	\$0
10th Anniversary Event Expenses	\$0	\$0	\$0	\$0	\$0	\$0
Other Office Expenses	\$3,500	\$3,500	\$3,500	\$0	\$3,500	\$0
Total Office Expenses	\$384,400	\$384,400	\$378,400	\$0	\$378,400	(\$6,000)
Other Operating Expenses						
Business Insurance - non-properties	\$158,000	\$158,000	\$175,300	\$0	\$175,300	\$17,300
Charitable Contributions & Sponsorships	\$55,000	\$55,000	\$55,000	\$0	\$55,000	\$0
Leased Equipment	\$31,000	\$31,000	\$31,000	\$0	\$31,000	\$0
Travel, Lodging, Meals	\$19,000	\$19,000	\$5,000	\$0	\$5,000	(\$14,000)
Other Miscellaneous Operating Expenses	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$0
Total Other Operating Expenses	\$264,000	\$264,000	\$267,300	\$0	\$267,300	\$3,300
Total General Operating Expenses	\$4,653,100	\$4,653,100	\$4,649,301	\$116,399	\$4,765,700	\$112,600
Depreciation and Amortization Expense	\$48,500	\$48,500	\$48,500	\$0	\$48,500	\$0
Total Expenses	\$33,533,340	\$34,533,340	\$21,680,631	\$5,000,000	\$26,680,631	(\$7,852,709)
NET SURPLUS/(DEFICIT)	\$2,687,160	\$1,647,660	(\$1,421,536)	\$80,000	(\$1,341,536)	(\$2,989,196)

	2020 Budget as adopted 12/20/2019	2020 Budget as amended 6/26/2020	Corporate Budget	CHP Budget	Total 2020 Budget	Change in Budget \$
			as proposed 9/25/20			
ADJUSTMENTS:						
Addback: Depreciation Expense	\$48,500	\$48,500	\$48,500	\$0	\$48,500	\$0
Deduct: Capital Expenditures - Construction in Progress	(\$1,690,705)	(\$1,690,705)	(\$1,690,705)	\$1,092,650	(\$598,055)	\$1,092,650
Net Adjustments	(\$1,642,205)	(\$1,642,205)	(\$1,642,205)	\$1,092,650	(\$549,555)	\$1,092,650
ADJUSTED NET SURPLUS/DEFICIT	\$1,044,955	\$5,455	(\$3,063,741)	\$1,172,650	(\$1,891,091)	(\$1,896,546)
BEGINNING NET ASSETS	\$16,773,901	\$16,773,901	\$16,773,901	\$0	\$16,773,901	\$0
NET SURPLUS/(DEFICIT)	\$2,687,160	\$1,647,660	(\$1,421,536)	\$80,000	(\$1,341,536)	(\$2,989,196)
ENDING NET ASSETS	\$19,461,061	\$18,421,561	\$15,352,365	\$80,000	\$15,432,365	(\$2,989,196)