

The Board of Directors of the Cuyahoga County Land Reutilization Corporation (the "Board of Directors" or this "Board") met for its regular quarterly meeting on the 20<sup>th</sup> day of December, 2019 at 10:00 o'clock, a.m., eastern time, in the Board Conference Room of its offices located at 812 Huron Rd. E., Suite 800, Cleveland, Ohio 44115 with the following Directors present and voting on this Resolution as indicated:

Dan Brady, Cuyahoga County Council Appointee, represented by Kahlil Seren  
Anthony Brancatelli, Councilman, Ward 12, City of Cleveland and Board Chair  
Armond Budish, Cuyahoga County Executive, represented by William Mason  
W. Christopher Murray II, Cuyahoga County Treasurer  
Edward Rybka, Chief of Regional Development, City of Cleveland  
Brad Sellers, Mayor of the City of Warrensville Heights  
Michael Summers, Mayor of City of Lakewood  
April Urban, CWRU Center on Urban Poverty and Community Development

Mayor Brad Sellers moved the adoption of the following resolution (this "Resolution"):

RESOLUTION NO. 2019-3

APPROVING THE ANNUAL BUDGET OF  
THE CORPORATION FOR FISCAL YEAR 2020

WHEREAS, Section 9.2 of the Code of Regulations of the Cuyahoga County Land Reutilization Corporation (respectively, the "Code of Regulations" and the "CCLRC") requires that at least thirty (30) days prior to the end of each fiscal year of the CCLRC, the President or other officer present to the each member of the Board of Directors the proposed annual budget of the CCLRC for the next succeeding fiscal year; and

WHEREAS, on or before November 30, 2019, the Chief Operating Officer caused to be sent by electronic mail to each member of the Board of Directors the proposed annual budget of the CCLRC for fiscal year 2020, a copy of which is attached to this Resolution as Attachment A (the "2020 Fiscal Year Budget"); and

WHEREAS, Section 9.2 of the Code of Regulations further requires that at a regular or special meeting of the Board, the Board conduct a public hearing on such budget prior to its adoption in final form; and

WHEREAS, the Board has conducted such public hearing immediately prior to its consideration of this Resolution; and

WHEREAS, Section 9.2 of the Code of Regulations permits the Board to approve at the meeting at which was held the public hearing on the annual budget or at another meeting called for the purpose the annual budget of the CCLRC which shall govern the expenditures of the CCLRC during the fiscal year to which such budget applies; and

WHEREAS, this Board now desires to approve the 2020 Fiscal Year Budget so that the operations of the CCLRC can continue uninterrupted into calendar year 2020; and

WHEREAS, the Board of Directors hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board, and that all the deliberations of this Board, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal

requirements, including Section 121.22 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cuyahoga County Land Reutilization Corporation that:

Section 1. This Board hereby finds and determines that it has timely received, reviewed, and held a public hearing on the 2020 Fiscal Year Budget, as required under Section 9.2 of the Code of Regulations and that it now desires to approve and adopt such Budget, including changes, if any, that have been agreed to and approved by the Board during review and in the public hearing on such Budget, so that the operations of the CCLRC can continue uninterrupted into calendar year 2020.

Section 2. This Board hereby approves and adopts for fiscal year 2020 of the CCLRC, the 2020 Fiscal Year Budget attached to this Resolution as Attachment A, including, however, the changes, if any, as have been agreed to and approved by this Board during the public hearing on such Budget.

Section 3. This Resolution shall take effect and be in force immediately upon its adoption.

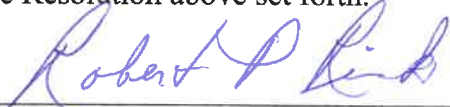
Treasurer Murray seconded the motion.

Upon roll call on the adoption of this Resolution, the vote was as follows:

Ayes: 8

Nays: 0

The undersigned, Secretary of the Cuyahoga County Land Reutilization Corporation, certifies that the foregoing is a true and correct excerpt from the minutes of the meeting of December 20, 2019, of the Board of Directors of the Cuyahoga County Land Reutilization Corporation, showing the adoption of the Resolution above set forth.



Secretary  
Cuyahoga County Land Reutilization Corporation

Dated: December 20, 2019

**FUNDING INFORMATION FOR RESOLUTION**  
(CHECK AND COMPLETE APPLICABLE SELECTION)

Not Applicable to this Resolution since only Budget and not specific expenditure is being authorized.

Fund to be charged: # \_\_\_\_\_  
Account to be charged: # \_\_\_\_\_  
Unencumbered Funds Available: \$ \_\_\_\_\_  
Amount to be charged: \$ \_\_\_\_\_

**ATTACHMENT A**

**CUYAHOGA COUNTY LAND REUTILIZATION CORPORATION  
FISCAL YEAR 2020 BUDGET**

**Cuyahoga County Land Reutilization Corp.  
Projected 2019 Year-End and Proposed 2020 Budget**

	Amended Budget 2019	Year To Date 9/30/2019	Projected Year-End 2019	Proposed Budget 2020
<b>REVENUE:</b>				
<b>Income From Land Reutilization Fund - DTAC</b>	\$7,000,000	\$4,222,007	\$7,000,000	\$7,000,000
<b>Cuyahoga County Program Funding</b>				
Cuyahoga County Demolition Program - CCLRC	\$1,434,000	\$1,434,125	\$987,432	\$5,981,000
Cuyahoga County Demolition Program - Suburbs	\$2,103,000	\$1,456,917	\$2,746,500	\$5,081,000
Cuyahoga County Community Development Fund	\$0	\$0	\$0	\$2,500,000
<b>Total Cuyahoga County Program Funding</b>	<b>\$3,537,000</b>	<b>\$2,891,042</b>	<b>\$3,733,932</b>	<b>\$13,562,000</b>
<b>Grant Revenue</b>				
OHFA/NIP	\$16,560,500	\$12,090,375	\$16,254,173	\$9,308,000
TCI Greening	\$10,000	\$6,042	\$45,419	\$10,000
US EPA- Assessment Program	\$82,200	\$38,855	\$44,755	\$150,000
ODA Gas Station Clean-Up Grant	\$60,000	\$59,642	\$59,642	\$0
<b>Total Grant Revenue</b>	<b>\$16,712,700</b>	<b>\$12,194,915</b>	<b>\$16,403,989</b>	<b>\$9,468,000</b>
Investment Income	\$312,000	\$255,100	\$319,600	\$264,500
Other Income	\$48,000	\$40,625	\$48,180	\$150,000
10th Anniversary Event Income	\$150,000	\$227,932	\$227,932	\$0
Demolition Fees Reimbursed	\$975,000	\$981,329	\$1,043,829	\$1,909,000
Title Work/Acquisition Reimbursement	\$10,200	\$7,221	\$9,595	\$10,000
PPS Consulting	\$45,000	\$45,000	\$45,000	\$45,000
Property Sales	\$2,062,000	\$1,189,350	\$1,720,060	\$3,812,000
<b>Total Revenue</b>	<b>\$30,851,900</b>	<b>\$22,054,521</b>	<b>\$30,552,118</b>	<b>\$36,220,500</b>
<b>EXPENSE:</b>				
<b>Contract Services</b>				
Demolition	\$15,813,000	\$9,278,934	\$12,914,585	\$15,869,400
Rehabilitation/New Construction	\$970,000	\$238,176	\$448,723	\$2,489,000
Field Services	\$2,625,500	\$1,816,348	\$2,501,974	\$2,424,100
Inspections - Acquisition Dept.	\$70,000	\$55,739	\$88,420	\$37,000
Inspections - Programs Dept.	\$108,000	\$67,660	\$90,000	\$108,000
Inspections - Affidavits	\$50,000	\$39,609	\$61,615	\$55,000
Title Exams/Lien Search	\$47,000	\$25,035	\$26,580	\$27,500
Environmental Expenses	\$3,002,000	\$1,134,463	\$1,445,755	\$3,152,200
<b>Total Contract Services</b>	<b>\$22,685,500</b>	<b>\$12,655,963</b>	<b>\$17,577,652</b>	<b>\$24,162,200</b>
<b>Program Expenses</b>				
County Housing Program Expenses	\$0	\$0	\$0	\$5,000,000
Less: Homeowner Assistance Component	\$0	\$0	\$0	(\$1,000,000)
County Housing Program *	\$0	\$0	\$0	\$4,000,000
Grant Programs Paid to Others	\$200,000	\$105,000	\$105,000	\$161,000
Special Projects Grants Program	\$230,000	\$48,126	\$48,126	\$80,000
TCI Greening Expense	\$10,000	\$0	\$45,419	\$10,000
Other Program Expenses - Properties	\$810,400	\$499,465	\$849,274	\$436,600
<b>Total Program Expenses</b>	<b>\$1,250,400</b>	<b>\$652,591</b>	<b>\$1,047,819</b>	<b>\$4,687,600</b>
<b>Total Program and Contract Expenses</b>	<b>\$23,935,900</b>	<b>\$13,308,554</b>	<b>\$18,625,471</b>	<b>\$28,849,800</b>

\* Home Renovation & Housing Market Components

	Amended Budget 2019	Year To Date 9/30/2019	Projected Year-End 2019	Proposed Budget 2020
<b>General Operating Expenses</b>				
<b>Employee Expenses</b>				
Salaries	\$2,627,000	\$1,938,992	\$2,582,196	\$2,546,500
Employee Benefits	\$639,900	\$467,915	\$623,887	\$683,200
Employee Training and Seminars	\$18,000	\$8,212	\$8,212	\$10,000
FICA Tax	\$191,300	\$142,420	\$185,073	\$189,000
Unemployment Tax	\$10,900	\$7,614	\$7,866	\$7,900
Workers Compensation	\$1,800	\$2,381	\$2,381	\$2,400
<b>Total Employee Expenses</b>	<b>\$3,488,900</b>	<b>\$2,567,534</b>	<b>\$3,409,615</b>	<b>\$3,439,000</b>
<b>Professional Expenses</b>				
Accounting/Auditing Services	\$24,000	\$21,167	\$24,000	\$24,000
Computer Services/Maintenance	\$119,900	\$41,732	\$88,500	\$113,200
Consulting Services	\$127,400	\$149,721	\$151,188	\$46,000
Legal Expenses	\$150,000	\$85,928	\$150,928	\$150,000
Legislative Expenses	\$48,000	\$30,451	\$39,451	\$48,000
Communications Expense	\$85,000	\$89,675	\$109,175	\$100,000
Marketing/Advertising Expense	\$76,000	\$49,900	\$66,533	\$78,000
Other Misc. Professional Services	\$6,600	\$4,278	\$5,704	\$6,500
<b>Total Professional Expenses</b>	<b>\$636,900</b>	<b>\$472,851</b>	<b>\$635,479</b>	<b>\$565,700</b>
<b>Office Expenses</b>				
Bank Service Charges	\$6,000	\$4,113	\$5,484	\$5,500
Dues & Publications	\$22,000	\$20,710	\$20,710	\$42,000
Freight & Postage	\$8,500	\$4,677	\$6,219	\$7,500
Office and Printing Expense	\$50,300	\$33,457	\$44,575	\$48,000
Mileage, Parking, Meetings Exp.	\$89,700	\$65,440	\$88,685	\$91,000
Rent	\$154,000	\$114,929	\$153,239	\$154,000
Repairs & Maintenance	\$1,500	\$0	\$0	\$5,000
Telephone	\$4,800	\$3,645	\$5,100	\$6,400
Utilities Expense	\$18,500	\$15,792	\$21,056	\$21,500
10th Anniversary Event Expenses	\$260,000	\$261,539	\$261,539	\$0
Other Office Expenses	\$3,500	\$5,805	\$7,727	\$3,500
<b>Total Office Expenses</b>	<b>\$618,800</b>	<b>\$530,107</b>	<b>\$614,333</b>	<b>\$384,400</b>
<b>Other Operating Expenses</b>				
Business Insurance - non-properties	\$185,200	\$118,450	\$157,180	\$158,000
Charitable Contributions & Sponsorships	\$30,000	\$29,660	\$32,660	\$55,000
Leased Equipment	\$31,000	\$21,595	\$28,793	\$31,000
Travel, Lodging, Meals	\$19,000	\$10,094	\$13,545	\$19,000
Other Miscellaneous Operating Expenses	\$1,000	\$0	\$0	\$1,000
<b>Total Other Operating Expenses</b>	<b>\$266,200</b>	<b>\$179,799</b>	<b>\$232,178</b>	<b>\$264,000</b>
<b>Total General Operating Expenses</b>	<b>\$5,010,800</b>	<b>\$3,750,291</b>	<b>\$4,891,605</b>	<b>\$4,653,100</b>
<b>Depreciation and Amortization Expense</b>	\$49,100	\$37,804	\$50,405	\$48,500
<b>Total Expenses</b>	<b>\$28,995,800</b>	<b>\$17,096,649</b>	<b>\$23,567,481</b>	<b>\$33,551,400</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$1,856,100</b>	<b>\$4,957,872</b>	<b>\$6,984,636</b>	<b>\$2,669,100</b>
<b>ADJUSTMENTS:</b>				
Addback: Depreciation Expense				\$48,500
Deduct: Capital Expenditures - Construction in Progress				(\$1,690,705)
<b>Net Adjustments</b>				<b>(\$1,642,205)</b>
<b>ADJUSTED NET SURPLUS/DEFICIT</b>				<b>\$1,026,895</b>
<b>BEGINNING NET ASSETS</b>	<b>\$9,789,264</b>	<b>\$9,789,264</b>	<b>\$9,789,264</b>	<b>\$16,773,901</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>\$1,856,100</b>	<b>\$4,957,872</b>	<b>\$6,984,636</b>	<b>\$2,669,100</b>
<b>ENDING NET ASSETS</b>	<b>\$11,645,364</b>	<b>\$14,747,136</b>	<b>\$16,773,901</b>	<b>\$19,443,001</b>