

The Board of Directors of the Cuyahoga County Land Reutilization Corporation (the “Board of Directors” or this “Board”) met for its regular quarterly meeting on the 7th day of July, 2017 at 10:00 o’clock, a.m., Eastern Time, in Conference Room 140 of Lakeside Place at 323 W. Lakeside Ave., Cleveland, Ohio 44113 with the following Directors present:

Dan Brady, Cuyahoga County Council Appointee, represented by: Michael King
Anthony Brancatelli, Councilman, Ward 12, City of Cleveland and Board Chair
Armond Budish, Cuyahoga County Executive, represented by: Nathan Kelly
Thomas Fitzpatrick IV, Federal Reserve Bank of Cleveland
W. Christopher Murray II, Cuyahoga County Treasurer
Edward Rybka, Chief of Regional Development, City of Cleveland

Nathan Kelly moved the adoption of the following resolution (this “Resolution”):

RESOLUTION NO. 2017-2

AMENDING THE POLICY SETTING FORTH THE AUTHORITY
OF THE PRESIDENT AND CHIEF OPERATING OFFICER OF
THE CORPORATION TO ENTER INTO CONTRACTS ON
BEHALF OF THE CORPORATION WITHOUT APPROVAL OF
OR RATIFICATION BY THE BOARD OF DIRECTORS

WHEREAS, the Board of Directors of the Cuyahoga County Land Reutilization Corporation (respectively, this “Board” or “Board of Directors” and the “CCLRC”) at its meeting of August 28, 2009 adopted Resolution No. 2009-18 authorizing the President of the CCLRC to enter into contracts on behalf of the CCLRC within certain aggregate limitations related to the type of goods or services which the contract was to provide, in each case without approval by resolution of this Board and establishing a written Policy Delegating Contracting Authority consistent with such Resolution; and

WHEREAS, Resolution 2009-18 has heretofore been amended by (i) Resolution No. 2012-2 adopted by the Board of March 30, 2012, (ii) Resolution 2014-2 adopted by the Board on September 26, 2014, (iii) Resolution No. 2014-4 adopted by the Board on December 19, 2014, (iv) Resolution 2015-3 adopted by the Board on December 18, 2015, and (v) Resolution 2016-3 adopted by the Board on December 16, 2016 and with the adoption of each such Resolution this Board approved an amendment to the Policy Delegating Contracting Authority consistent with the provisions of such Resolutions; and

WHEREAS, due to growth and development of the CCLRC’s programs, budget, vendors, staff and expanded activities, it is necessary for adjustments to be made that accurately align with and reflect the CCLRC’s operations; and

WHEREAS, the Policy Delegating Contracting Authority as amended in accordance with this Resolution is attached hereto as Exhibit A; and

WHEREAS, this Board of Directors hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board, and that all the deliberations of this Board, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cuyahoga

County Land Reutilization Corporation that:

Section 1. This Board of Directors hereby finds upon review of the Policy Delegating Contracting Authority and after making provision for changes, if any, thereto, it is in a form which this Board determines will promote the efficient and economical pursuit of the public purposes of the CCLRC without loss of the oversight responsibilities of this Board.

Section 2. This Board of Directors hereby delegates its authority to contract for and on behalf of the CCLRC to the President or Chief Operating Officer of the CCLRC without further approval of or ratification by this Board, subject to and in accordance with the limitations set forth in the Policy Delegating Contracting Authority and hereby approves the form of the Policy Delegating Contracting Authority attached hereto as Exhibit A. From and after the date of adoption of this resolution, until amendment or revocation of such Policy by a resolution of this Board, the President and Chief Operating Officer of the CCLRC are hereby authorized to enter into contracts on behalf of the CCLRC, subject to the limitations set forth in such Policy, without any prior approval of or subsequent ratification by this Board.

Section 3. This Resolution shall take effect and be in force immediately upon its adoption.

Michael King seconded the motion.

Upon roll call on the adoption of this Resolution, the vote was as follows:

Ayes: 6

Nays: 0

The undersigned, Secretary of the Cuyahoga County Land Reutilization Corporation, certifies that the foregoing is a true and correct excerpt from the minutes of the meeting of July 7, 2017 of the Board of Directors of the Cuyahoga County Land Reutilization Corporation, showing the adoption of the Resolution above set forth.



Secretary
Cuyahoga County Land Reutilization Corporation

Dated: July 7, 2017

FUNDING INFORMATION FOR RESOLUTION
(CHECK AND COMPLETE APPLICABLE SELECTION)

Not Applicable to this Resolution since no expenditure is being authorized.

___ Fund to be charged: # _____

Account to be charged: \$ _____

___ Unencumbered Funds Available:

Amount to be charged: # _____

EXHIBIT A

POLICY DELEGATING TO THE PRESIDENT AND CHIEF OPERATING OFFICER OF THE CORPORATION LIMITED AUTHORITY TO ENTER INTO CONTRACTS ON BEHALF OF THE CORPORATION WITHOUT APPROVAL OF OR RATIFICATION BY THE BOARD

(As approved by Resolution 2009-18 adopted August 28, 2009; and amended by (i) Resolution 2012-2 adopted March 30, 2012; (ii) Resolution 2014-2 adopted September 26, 2014; (iii) Resolution 2014-4 adopted December 19, 2014; (iv) Resolution 2015-3 adopted December 18, 2015; and (v) Resolution 2016-3 adopted December 16, 2016)

Unless otherwise provided by the Board of Directors, subject to compliance with respect to the provisions for signatures on contracts entered into by the Cuyahoga County Land Reutilization Corporation (“CCLRC”) that are set forth in the Code of Regulations of the CCLRC, the Board of Directors of the CCLRC has delegated in Resolution No. 2009-18, adopted August 28, 2009, as amended by (i) Resolution No. 2012-2 adopted March 30, 2012, (ii) Resolution 2014-2 adopted on September 26, 2014; (iii) Resolution No. 2014-4 adopted December 19, 2014, (iv) Resolution 2015-3 adopted December 18, 2015, and (v) Resolution 2016-3 adopted December 16, 2016, to the President and Chief Operating Officer of the CCLRC its authority to enter into contracts on behalf of the CCLRC without the express approval of or ratification by the Board of Directors of the CCLRC within the following aggregate annual limits for each of the categories of contracts set forth below:

- I. Demolition - Open and closed contracts aggregating an amount up to and including \$2,000,000, subject to a written report being submitted to the Board of Directors at the next scheduled Board meeting notifying the Board of the name of any contractor whose open and closed contracts have exceeded \$500,000 in the fiscal year and of the steps taken in awarding such contracts to such contractor.

- II. Open and closed contracts aggregating in each fiscal year an amount up to and including \$500,000 for the following matters:
 - A. Field Services;
 - B. Construction/Renovation Work;
 - C. Property, General Liability and Casualty Insurance.

- III. Open and closed contracts aggregating in each fiscal year an amount up to and including \$100,000 for the following matters:
 - A. Communications, Media Relations, Outreach, Social Media
 - B. Commissions on Sales of CCLRC Property Handled by Real Estate Agents;

- IV. Open and closed contracts aggregating in each fiscal year an amount up to and including \$50,000 for the following matters:

- A. Computer Systems Software, Office Equipment Leases and Warranties, General Office Supplies and Furniture; Information Technology; Field Equipment;
 - B. Signage, Brochures and Marketing Literature;
 - C. Lobbying and Related Services.
 - D. Outside Legal Services
- V. Open and closed contracts aggregating in each fiscal year an amount up to and including \$30,000 for the following matters:
- A. Outside Accounting Services;
 - B. Staff Training Services and Planning Services (e.g. Strategic Planning; Business Plan).

For purposes of this Policy, “open” in reference to a contract means a contract which has not been fully performed according to its terms or has been fully performed according to its terms but for which final payment has not been made; and “closed” in reference to a contract means a contract which has been fully performed according to its terms and for which final payment has been made.